



**Online registration is easy!** Register for all your classes online by visiting [www.tscpa.com/catalog](http://www.tscpa.com/catalog). Locate your class by event code, add the class to your cart and the system will walk you step-by-step through the check-out process. **To take advantage of the Early Bird Discount, register at least two weeks prior to the program date.**

## 1 Personal Information Check here for a change of address

First \_\_\_\_\_ MI \_\_\_\_\_ Last \_\_\_\_\_

TSCPA Member Number \_\_\_\_\_

Firm/Employer \_\_\_\_\_

Preferred Address  Home  Business

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Email Address \_\_\_\_\_

## 3 Membership Information

- Are you a TSCPA Member?  Yes  No  JOIN NOW!  
 Are you an AICPA Member?  Yes  No AICPA # \_\_\_\_\_  
 Are you a CPA?  Yes  No

## 2 Payment Information

Check (Make payable to **The Educational & Memorial Foundation of the TSCPA**)

Credit Card:  Visa  Mastercard  Discover  American Express

Account Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Security code (required to complete transaction) \_\_\_\_\_

Signature \_\_\_\_\_

Name as it appears on card \_\_\_\_\_

For Continuing Legal Education Credit, please list your Board of Professional Responsibility (BPR) # \_\_\_\_\_

## 4 How did you hear about the programs you are registering for? (Please check one)

- CPE Catalog  TSCPA Website  
 Tennessee CPA Journal  Email  
 Promotional Brochure  Other: \_\_\_\_\_

## 5 Event Selection

Event Information			TSCPA Member Fees		Fee Adjustments			
Event Title	Event Code	Event Date	Early Bird Fee	Regular Fee	★ AICPA Discount	✕ Non-member Fee	▷ CLE Fee	Subtotal

Total \$ \_\_\_\_\_

Credit card charges must include all information requested and be signed. Credit card registrations are subject to all TSCPA registration and cancellation policies. To review registration and cancellation policies, please visit [www.tscpa.com/content/education/policies.aspx](http://www.tscpa.com/content/education/policies.aspx).

**eMaterials:** eMaterials will be provided for all CPE programs, except those that have a symbol. Once program materials have been uploaded to TSCPA's website, TSCPA will not be able to offer a refund regardless of the reason for cancellation (a requirement of the education vendors).

**AICPA Discount:** AICPA members will receive a \$30 discount per 8-hours of content off the price of designated 8-hour and 16-hour AICPA event. This discount is available until the date of the event and cannot be applied retroactively. Designated AICPA events will be identified in all marketing pieces. Members of the AICPA who are not members of the state society are NOT entitled to the TSCPA member discount.

**✕ Non-member Fee:** Add \$100 for conferences and 8-hr seminars or \$50 for 4-hr seminars if you are not a TSCPA Member.

**▷ CLE Fee:** \$15 per 4-hr CPE course; \$25 per 8-hr CPE course; \$50 per 16-hr CPE course; \$75 per 24-hr CPE course. You must notify TSCPA in advance and provide your BPR number at the time of registration.

**Specific Needs:** If you have special needs under the Americans with Disabilities Act, please send an email description to [cpe@tscpa.com](mailto:cpe@tscpa.com) or call 615/377-3825.

If you have not received an email confirmation two business days prior to the course date, please contact the society office at 615/377-3825. You may fax your completed registration form to 615/377-3904.

**For Staff Use Only**  
 Initials: \_\_\_\_\_  
 Date: \_\_\_\_\_