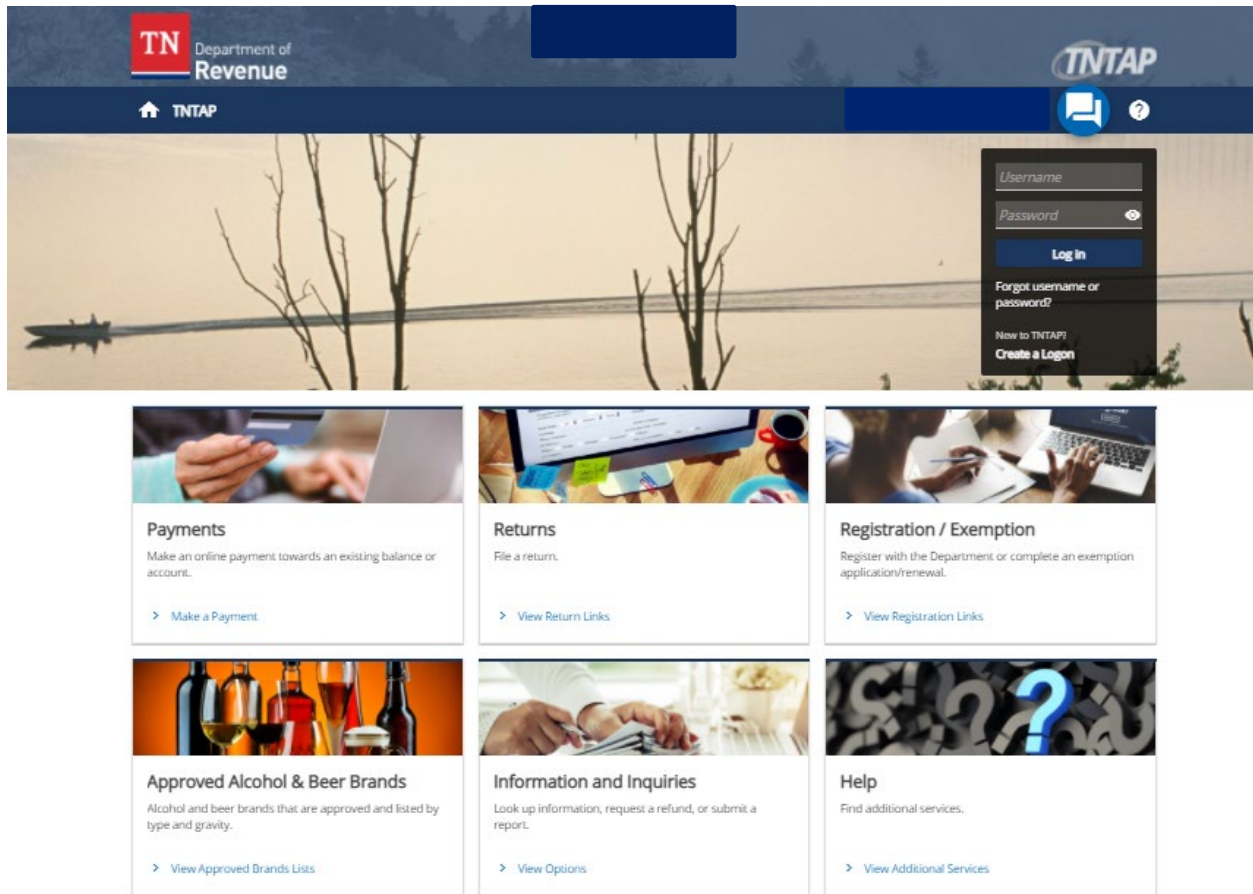


Revenue June E-Blast

Department of Revenue, TNTAP Updates

A New Look

The Department of Revenue is upgrading TNTAP at the end of June 2021 to include a fresh new look and layout. Logons, passwords, and account numbers will remain the same.



Content is placed into panels on both the TNTAP and taxpayer home screens. Panels allow for easier account management by featuring information, such as the balance, or an upcoming return to file. This new panel layout allows for TNTAP to look consistent when working on a phone or tablet.

Below is what TNTAP will look like when you log in.

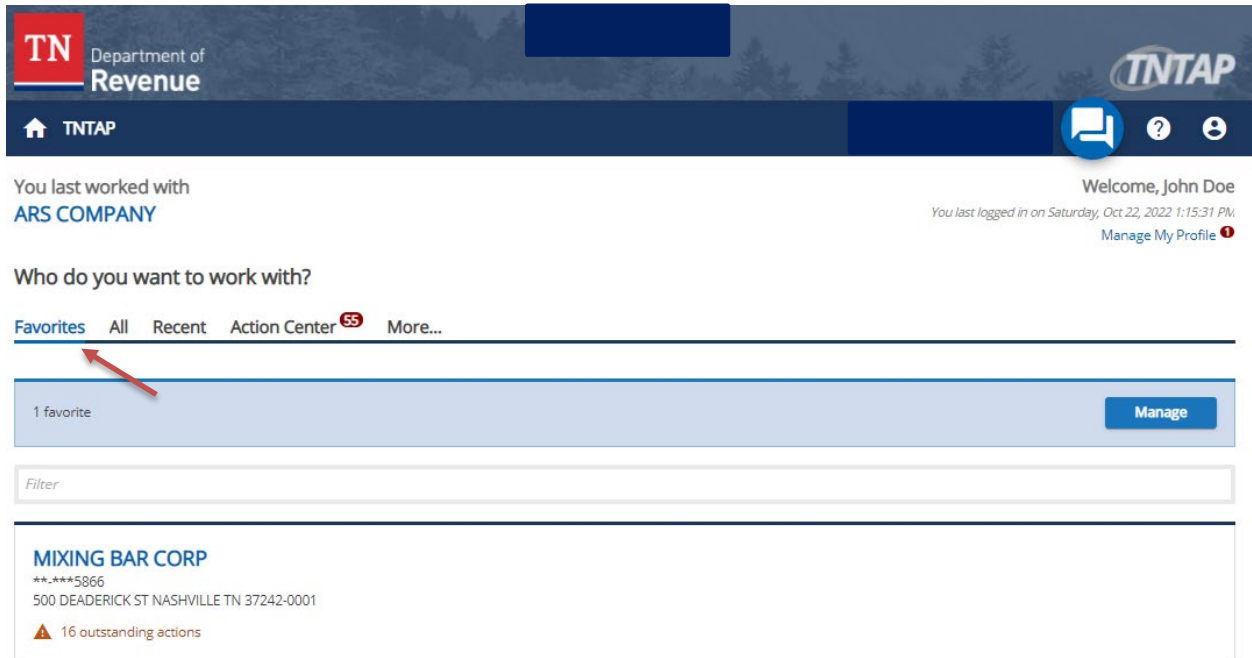
The screenshot shows the TNTAP login dashboard. At the top left is the TN Department of Revenue logo. At the top right is the TNTAP logo. Below the logos is a navigation bar with a home icon and the text 'TNTAP'. On the right side of the navigation bar are icons for chat, help, and user profile. The main content area is titled 'Logon' and shows the user's name 'John Doe' and email 'johndoe@gmail.com'. On the right, it says 'Welcome, John Doe' and 'You last logged in on Thursday, Apr 29, 2021 11:31:14 AM.' with a 'Manage My Profile' link. Below this is the heading 'Who do you want to work with?' and a navigation menu with 'Favorites', 'All', 'Recent', 'Action Center' (with a notification badge '55'), and 'More...'. A 'Filter' input field is below the menu. A red box labeled 'Panels' with an arrow points to the list of client panels. The first panel is for 'ARS COMPANY' with ID '**-***2313' and address '500 DEADERICK ST NASHVILLE TN 37242-0001', showing '33 outstanding actions'. The second panel is for 'BEER COMPANY' with ID '**-***0105' and address '500 DEADERICK ST NASHVILLE TN 37242-0001', showing '6 outstanding actions'.

After selecting a client, this is what an individual account looks like. Notice the quick link options to make a payment or view/file returns.

The screenshot shows an individual account page for 'Sales and Use Tax'. The page has a navigation bar with 'Summary', 'Action Center' (with a notification badge '2'), 'Settings', and 'More...'. The main content area is divided into three sections. The left section is titled 'Sales and Use Tax' and shows the company name 'MIXING BAR CORP', address '500 DEADERICK ST NASHVILLE TN 37242-0001', and 'Action Center Items' (with a notification badge '1'). The middle section is titled 'Account' and shows '-SLC' and 'Balance \$0.00'. The right section is a red-bordered box containing three quick link options: '> Make a Payment', '> View/File Returns', and '> Additional Actions'.

Favorites

All the accounts you currently have access to will be available. When a logon has access to three or more accounts, there is a new “Favorites” tab. Select the tab and click the “Manage” button to select the accounts that you would like to appear in that section.



The screenshot shows the TNTAP user interface. At the top left is the TN Department of Revenue logo. At the top right is the TNTAP logo. Below the logos is a navigation bar with a home icon and the text 'TNTAP'. On the right side of the navigation bar are icons for chat, help, and user profile. Below the navigation bar, the user is greeted with 'Welcome, John Doe' and 'You last logged in on Saturday, Oct 22, 2022 1:15:31 PM'. Below this, there is a 'Manage My Profile' link. The main content area is titled 'Who do you want to work with?' and has a navigation bar with 'Favorites', 'All', 'Recent', 'Action Center' (with a notification badge of 55), and 'More...'. A red arrow points to the 'Favorites' tab. Below the navigation bar is a section titled '1 favorite' with a 'Manage' button. Below this is a 'Filter' input field. The main content area displays a card for 'MIXING BAR CORP' with the following details: **.*5866, 500 DEADERICK ST NASHVILLE TN 37242-0001, and 16 outstanding actions.

Secondary Logons

Secondary logons are logons created by someone for another person to do work on their behalf. They are helpful when your staff needs to have access to the same client accounts. See below for general information around secondary logons:

- The secondary logon can view the same accounts as the original logon.
- The secondary logon has access to and has the exact same access level as the original logon.
- If the owner of the secondary logon gains access to an account, the original logon will also gain access to that account.

For a look at secondary logons, view the video [here under “Visual changes to TNTAP”](#).

Video Details

For more details, watch the videos available on our website at www.tntapinfo.com.

Contact Information

For help, please contact the tax practitioner's line at (615) 253-0600 or (800) 342-1003. You can also find more guidance, or submit a help desk question at www.revenue.support.tn.gov.