**PATRICIA E. MOORE**

Certified Public Accountant

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**Education**

Master of Taxation Bachelor of Professional Accountancy

Mississippi State University, 1998 Mississippi State University, 1996

**Professional History**

2023 to 2025 Blazek & Vetterling – Audit Manager

Manage and perform audit planning, fieldwork, and prepare financial statements for non-profit organizations including social service agencies, private and charter schools, museums and performing arts organizations, churches and other religious organizations, health care providers, environmental organizations, civic organizations, and private foundations

2022 to 2023 Henderson Hutcherson & McCullough – Audit Manager

Manage and perform audit planning, fieldwork, and prepare financial statements for non-profit and commercial entities including audits subject to U.S. Office of Management and Budget Circular A-133.

2021 to 2022 Fouts and Morgan – Audit Supervisor

Performed and supervised audit planning, fieldwork, and reporting for non-profit and commercial entities. Managed and reviewed the preparation and filing of non-profit tax returns. Firm CPE Coordinator which included ensuring firm and all CPAs receive the required CPE based on work schedule.

2018 to 2021 FedEx Express – Sr Feeder Project Spec

Prepared month end financial packet and reporting documents, maintained and balanced capital expenditures and insurance claims including posting needed journal entries. Team lead performing compliance audits of contracted operators that manage the operations of FedEx planes.

2017 to 2018 Keenan Financial Leadership Services – Senior Accountant

Managed the accounting department for clients and functioned as the entity’s controller. Prepared monthly financial statements, maintained general ledger, posted journal entries, and managed accounts payable and approval of invoices. Also, assisted clients with human resource functions. Provided recommendations regarding clients internal accounting processes and use of QuickBooks.

2013 to 2017 Williams, Pitts, & Beard, PLLC – Audit Manager

Managed and performed audits for governmental organizations including City and County and non-profit organizations subject to U.S. Office of Management and Budget Circular A-133, Uniform Guidance, and compliance with Mississippi state laws. Provided recommendations regarding clients internal accounting processes and use of QuickBooks. Prepared individual tax returns for multiple clients.

**Professional Memberships**

American Institute of Certified Public Accountants

Mississippi Society of Certified Public Accountants

Tennessee Society of Certified Public Accountants